

JOB SPECIFICATION

Title : Tax Manager

Experience level : 2 years PQE or more

Ref : ST/SC01

Job type : Full time/agile working

Salary: £50,000 to £60,000 depending on experience

About Syon Tax

We are a multi-disciplinary tax advisory only practice offering a tailored and partner-led approach to tax advice. As a registered firm of Chartered Tax Advisors by the Chartered Institute of Taxation (CIOT), we uphold the professional conduct in relation to taxation (PCRT) with high regard and at the forefront of our approach when delivering tax advice to our clients.

As a practice with a highly competent and creative team, there aren't many areas we don't advise on. We think beyond the present and beyond borders to deliver long-lasting value. We act for a wide range of clients directly which consist of high net-worth individuals and privately owned national businesses. In addition to this, we work with accountancy practices, corporate finance boutiques, law firms, family offices and financial advisors to provide tax advice in respect of their clients.

The role

This role would be suited to an ACA or CTA qualified individual with at least 2 years of post-qualification experience in a private client or OMB tax advisory team, managing workflow and ensuring deadlines are met. The successful candidate will also be able to build strong relationships, project manage tax advisory work, develop junior staff, provide excellent client service and identify business development opportunities.

Responsibilities

- Project manage tax advisory work, ensuring key milestones and deadlines are met.
- Provide technical support to junior members of the team, using tax legislation, HMRC guidance and case law, with support from the tax partners.
- Managing and communicating with key stakeholders such as accountants, lawyers, financial advisors and other professionals in respect of client matters.
- Ensuring that clients are kept up to date on progress of the project.
- Performing a first level review of project advisory work, prior to partner review.
- Lead by example with client relationships, technical quality and service delivery.
- Being involved in business development and proposal activity.
- Managing teams and coaching and developing staff.





Qualifications and Skills:

- Strong educational background (preferably 2:1 or higher University degree)
- ACA or CTA qualified with strong private client or OMB tax advisory experience and a minimum of 2 years PQE.

The Individual:

- Strong interpersonal skills in addition to strong oral and written communication skills
- Display technical strength in private client/OMB tax advisory matters.
- Sustains a high level of drive, shows enthusiasm and a positive attitude that translates across the team.
- Displays an inclusive, collaborative approach and operates in a respectful manner with colleagues and clients.
- Brings insight and effectively applies knowledge to business and client problems
- Communicates with impact, in a way that is open, honest, consistent and clear

Salary and benefits

We believe that when our people feel valued and rewarded, their potential is unlimited. We offer highly competitive starting salaries and review remuneration packages regularly to ensure that our pay always positively reflects performance.

As well as offering support with ongoing training and development, we also provide the following :

- Competitive bonus scheme
- Flexi-working policy (post successful completion of probation)
- Dress for your day policy
- Working and learning directly from our Partners
- Opportunity to take part in international travel where relevant
- Access to firm-wide pension scheme
- Private medical cover

To apply, please send a CV and covering letter to info@syontax.co.uk